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**FORM 1**

Regulation 24

**Building Act 1993**

Building Regulations 2018

**APPLICATION FOR A BUILDING PERMIT**

**To** (Building surveyor)

**From**

|  |  |
| --- | --- |
| Agent of Owner **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  ACN/ARBN\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
|  |  |
| Postal address of applicant | Postcode **\_\_\_\_\_\_\_\_\_\_\_\_** |
| Email **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | |
| Address for serving or giving of documents | Postcode **\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| Indicate if the applicant is a lessee or licensee of Crown land to which this application applies | □ |
| Contactperson **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | Telephone **\_\_\_\_\_\_\_\_\_\_\_\_** |

**Lessee responsible for building work**

|  |  |
| --- | --- |
| Indicate if a lessee of the building, of which parts are leased by different persons, is responsible for the alterations to a part of the building leased by that lessee | □ |

|  |  |
| --- | --- |
| **Ownership details** (if applicant is agent of owner) |  |
| Name of owner(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  ACN/ARBN\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
|  |  |
| Postal address | Postcode \_\_\_\_\_\_\_\_\_\_\_ |
| Contact person **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | Telephone **\_\_\_\_\_\_\_\_\_\_** |
| Email **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | |

**Property details**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Number **\_\_\_\_\_\_\_\_\_** | Street/road **\_\_\_\_\_\_\_\_\_\_\_** | City/suburb/town **\_\_\_\_\_\_\_\_\_** | Postcode **\_\_\_\_\_\_** | |
| Lot/s **\_\_\_\_** | LP/PS **\_\_\_\_\_\_\_\_\_\_\_\_** | Volume | Folio | |
| Crown allotment | Section | Parish | County | |
| Municipal district **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | Allotment area (for new dwellings only) \_\_\_\_ **m2** | | |
| Land owned by the Crown or a public authority | | | | □ |

**Builder**

|  |  |
| --- | --- |
| Name **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | Telephone |
| Postal address **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | Postcode **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

**Building practitioners and/or architect**

1. to be engaged in the building work

|  |  |  |
| --- | --- | --- |
| **Name** | **Category/class** | **Registration no.** |
|  |  |  |

*If a registered domestic builder carrying out domestic building work, attach details of the required insurance.*

1. who were engaged to prepare documents forming part of the application for this permit

|  |  |  |
| --- | --- | --- |
| **Name** | **Category/class** | **Registration no.** |
|  |  |  |
|  |  |  |
|  |  |  |

**Nature of building work**

|  |  |  |  |
| --- | --- | --- | --- |
| Construction of a new building | □ | Alterations to an existing building | □ |
| Demolition of a building | □ | Removal of a building | □ |
| Extension to an existing building | □ | Change of use of an existing building | □ |
| Re-erection of a building | □ | Construction of swimming pool or spa barrier | □ |
| Construction of swimming pool or spa | □ |  |  |
| Other [give description] | □ |  |  |
| Proposed use of building\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |

**\*Owner-builder**

|  |  |
| --- | --- |
| I intend to carry out the work as an owner-builder. | [Yes/No] |

**Cost of building work**

|  |  |
| --- | --- |
| Is there a contract for the building work? | [Yes/No] |
| If yes, state the contract price | $ |
| If no, state the estimated cost of the building work (including the cost of labour and materials) and attach details of the method of estimation | $ |

**Stage of building work**

|  |  |
| --- | --- |
| If application is to permit a stage of the work- | |
| Extent of stage |  |
| Cost of work for this stage | $ |

**Signature**

Signature of applicant

Date